

## ***SYSO Background Check Policy***

All volunteers must submit to an online background check through KidsSafe Plus via SportsSignup.

SportsSignup must be used to register every child and volunteer for each sport. All volunteers will be flagged in the system to submit to a background check before check out at registration. Once a coach is cleared in the system, if s/he volunteers for another sport, the system will check to see if a valid and timely background check is already on file and, if so, the check will not be re-done. The system will require coaches to re-certify every year. For example, if a volunteer signs up in April, his/her background check will be good until the following April. The frequency may be changed, but our policy requires annual re-certification at this point.

AYSO volunteers shall be exempt for so long as they have a separate, background checking policy that satisfies the SYSO requirement.

A volunteer is any non-player associated with the administration, management or coaching of a team that has direct access to the children or data associated with the children. This includes, but is not limited to, commissioners, board members and other administrative volunteers who help SYSO and thus have access to data regarding the children.

SYSO Health & Safety Committee (H&SC) (or its designees separate and apart from the Commissioner of the applicable sport) shall review the background check reports before the season begins. If a volunteer is flagged in the system, the H&SC will review the details and use the guidelines to approve or disqualify their application. If the applicant is disqualified, the H&SC will notify the applicable Commissioner and send the applicant a written notice, a copy of their background check results and the information necessary to review the results with the H&SC and the applicable Commissioner for appeal if they so choose. The H&SC will also send the names of all disqualified volunteers to all commissioners and board members as soon as it makes its judgment.

Commissioners will then send all head coaches a list of approved volunteers who passed the background check and instruct the coaches that these are the ONLY volunteers permitted to assist them with their coaching duties if such duties include any direct contact with the children or data relating to the children. The Sports Signup System will also designate approval in the roster report for each team.

Failure to submit to a background check will preclude the parent from volunteering as a coach, assistant coach or manager any capacity (or as otherwise described above) at any time. If there are insufficient cleared volunteers during any activity whether it be a game, practice or something else it will be canceled, unless it is a game where

alternative and appropriate supervision of the children is arranged and confirmed by the commissioner of the sport.

#### Background Check Results - reasons for disqualification:

When it comes to disqualification, some convictions will be viewed as more clear cut than others. If an applicant has been convicted of a felony, of any kind, in the last 10 years, he or she will not be allowed to work with children or be associated with SYSO in any capacity, including administration.

Additionally, misdemeanor convictions having anything to do with harmful acts against another person, adult or child, are also disqualified from participating in any role within the SYSO Organization for 10 years from the date of conviction. All other misdemeanors will disqualify an individual from participating in any part of the SYSO Organization for 5 years from the date of conviction.

If a person is charged with any crime while volunteering for SYSO they will be suspended until further review by the appropriate SYSO committee.